

**THE BUILDING AND OTHER COSNTRUCTION WORKERS'
WELFARE CESS RULES, 1998**

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**THE BUILDING AND OTHER CONSTRUCTION WORKERS' WELFARE CESS
RULES, 1998**

1. Short title and commencement.

- (1) These rules may be called the Building and Other Construction Workers' Welfare Cess Rules, 1998.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. Definitions.

In these rules, unless the context otherwise requires, --

- (a) "Act" means the Building and Other Construction Workers' Welfare Cess Act, 1996 (Act 28 of 1996);
- (b) "Main Act" means the Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 (Act 27 of 1996);
- (c) "Form" means the form annexed to these rules;
- (d) all other words and expressions used in these rules but not defined and defined in the Act or in the main Act shall have the meaning respectively assigned to them in those Acts;
- (e) "specified" means specified by a State Government by an order published in the Official Gazette;
- (f) "Cess Collector" means an officer appointed by the State Government or an officer of a local authority holding an equivalent post to a gazetted officer of the State Government appointed by such State Government for assessment of Cess under the Act;
- (g) "Assessing Officer" means a gazetted officer of a State Government by an order published in the Official Gazette;
- (h) "Appellate Authority" means an officer, senior in rank to the Assessing Officer, appointed by the State Government for the purposes of section 11 of the Act.

3. Levy of cess.

For the purpose of levy of cess under sub-section (1) of section 3 of the Act, cost of construction shall include all expenditure incurred by an employer in connection with the building or other construction work but shall not include –

- cost of land;
- any compensation paid or payable to a worker or his kin under the Workmen's Compensation Act, 1923.

4. Time and manner of collection.

- (1) The cess levied under sub-section (1) of section 3 of the Act shall be paid by an employer, within thirty days of completion of the construction project or within thirty days of the date on which assessment of cess payable is finalized, whichever is earlier, to the cess collector.
- (2) Notwithstanding the provisions of sub-rule (1), where the duration of the project or construction work exceeds one year, cess shall be paid within thirty days of completion of one year from the cost of construction incurred during the relevant period.
- (3) Notwithstanding the provisions of sub-rule (1) and sub-rule (2), where the levy of cess pertains to building and other construction work of a Government or of a Public Sector Undertaking, such Government or the Public Sector Undertaking shall deduct or cause to be deducted the cess payable at the notified rates from the bills paid for such works.
- (4) Notwithstanding the provisions of sub-rule (1) and sub-rule (2), where the approval of a construction work by a local authority is required, every application for such approval shall be accompanied by a crossed demand draft in favor of the Board and payable at the notified rates on the estimated cost of construction:

Provided that if the duration of the project is likely to exceed one year, the demand draft may be for the amount of cess payable on cost of construction estimated to be incurred during one year from the date of commencement and further payments of cess due shall be made as per the provisions of sub-rule (2).

- (5) An employer may pay in advance an amount of cess calculated on the basis of the estimated cost of construction along with the notice of commencement of work under section 46 of the Main Act by a crossed demand draft in favor of the Board and payable at the station at which the Board is located:

Provided that if the duration of the project is likely to exceed one year, the demand draft may be for the amount of cess payable on cost of construction estimated to be incurred during one year from the date of such commencement and further payment of cess due shall be made as per the provisions of sub-rule (2).

- (6) Advance cess paid under sub-rules (3), (4) and (5), shall be adjusted in the final assessment made by the Assessing Officer.

5. Transfer of the proceeds of the cess to the Board.

- (1) The proceeds of the cess collected under rule 4 shall be transferred by such Government office, Public Sector Undertaking, local authority, or cess collector, to the Board) under the accounting procedures of the State, by whatever name they are known.
- (2) Such government office of Public Sector Undertaking may deduct from the cess collected, or claim from the Board, as the case may be, actual collection expenses not exceeding one per cent of the total amount collected.
- (3) The amount collected shall be transferred to the Board within thirty days of its collection.

6. Information to be furnished by the employer.

- (1) Every employer, within thirty days of commencement of his work of payment of cess, as the case may be, furnish to the Assessing Officer, information in Form I.
- (2) Any change or modification in the information furnished under sub-rule (1) shall be communicated to the Assessing Officer immediately but not later than thirty days from the date of affecting the modification or change.

7. Assessment.

- (1) The Assessing Officer, on receipt of information in Form I from an employer shall make a scrutiny of such information furnished and, if he is satisfied about the correctness of the particulars so furnished, he shall make an order of assessment within a period not exceeding six months from the date of receipt of such information in Form I, indicating the amount of cess payable by the employer and endorse a copy thereof to the employer, to the Board and to the cess collector and dispatch such order within five days of the date on which such order is made.
- (2) The order shall inter-alia specify amount of cess due, cess already paid by the employer or deducted at source and the balance amount payable and the date, consistent with the provision of rule 4, by which the cess shall be paid to the cess collector.
- (3) If on scrutiny of information furnished, the Assessing Officer is of the opinion that employer has under-calculated or miscalculated the cost of construction or has calculated less amount of cess payable, he shall issue notice to the employer for assessment of the cess.
- (4) On receipt of such notice the employer shall furnish to the Assessing Officer a reply together with copies of documentary or other evidence in support of his claim, within fifteen days of the receipt of the notice:

Provided that the Assessing Officer may, in the course of assessment, afford an opportunity to the assessee to be heard in person, if he so requests to substantiate his claim.

- (5) If the employer fails to furnish the reply within the period specified under sub-rule (4), or where an employer fails to furnish information in Form I, the Assessing Officer shall proceed to make the assessment on the basis of available records, and other information incidental thereto.
- (6) The Assessing Officer may, at anytime while the work is in progress, authorize such Officer to make such enquiry at the work site or from documentary evidence or in any other manner as he may think fit for the purpose of estimating the cost of construction as accurately as possible.

8. Return of overpaid cess.

- (1) Where the Assessing Officer has passed an order of assessment and the employer decides to withdraw from or foreclose the works or modifies the plan of construction thereby reducing the cost of construction undertaken or has been forced by other circumstances to call off the completion of the work undertaken, he may seek revision of the assessment order by making an information in Form II to the Assessing Officer giving details of such reduction or stoppage of work.
- (2) Revision of order of assessment shall be made by the Assessing Officer, in the same manner as the original order, within thirty days of receipt of such information in Form II
- (3) Following the revision of assessment as per sub-rule (2), the Assessing Officer shall, wherever necessary, endorse a copy of the revised assessment to the Board or cess collector, as the case may be, for making the refund of excess cess as ordered in the revised assessment.
- (4) The Board shall, within thirty days of receipt of the endorsement from the Assessing Officer under sub-rule (3), refund the amount specified in the order to the employer through a demand draft payable at the station where the establishment is located.
- (5) Where the Appellate Authority has modified the order of assessment reducing the amount of cess, refund shall be made within such time as may be specified in that order.

9. Exemption.

- (1) Any employer or class of employers in a State seeking exemption under section 6 of the Act may make an application to the Director General of Labour Welfare, Ministry of Labour, Government of India, stating the details of works undertaken, name of the Act or corresponding law in force in that State under which he is liable to pay cess for the welfare of the construction workers and amount of cess actually paid alongwith the date of such payment and proof thereof. A copy of such application shall be endorsed to each of the Assessing Officer and the board concerned.
- (2) On receipt of such application the Central Government may, if it feels necessary, seek a report from the State Government concerned.

- (3) On examining the grounds, facts and merits of such application the Central Government may, by notification in the Official Gazette, issue an order exempting the employer or class of employers, as the case may be, from payment of cess payable under the Act where such cess is already levied and payable under such corresponding law.
- (4) Assessment proceedings shall be stopped by the Assessing Officer for a period of thirty days commencing from the date of the receipt of a copy of the application under sub-rule (1) to him, or till the order of the Central Government under sub rule (3) is conveyed to an employer or class of employers who made the application under sub-rule (1), whichever is earlier.

10. Powers of Assessing Officer and other officers.

- (1) An Assessing Officer, or an officer authorised under sub-rule (6) of rule 7, if empowered by the State Government under section 7 of the Act, may, -
 - (a) enter any establishment where building and other construction work is going on;
 - (b) make an inventory of materials, machinery or other articles lying at the work place;
 - (c) enquire about the number of workers engaged in various activities;
 - (d) require the production of any prescribed register or any other documents relevant to the assessment of cost of construction or number of workers employed;
 - (e) seize or take copies of any such records;
 - (f) make general assessment of the stage of the construction work having been completed;
 - (g) direct the employer or any other person incharge of the place that no material or machinery shall be removed or disturbed for so long as is necessary for the purpose of any photographs;
 - (h) take measurement, notes or photographs;
 - (i) exercise such other powers considered absolutely necessary for reasonable assessment of cost of construction.

11. Date of payment.

Date of payment of cess shall be the date on which the amount is deposited with the cess collector under sub-rule (1) of rule 4, or the date of deduction at source under sub-rule (3) of rule 4, or the date on which the draft has been deposited with the local authority under sub-rule (4) of rule 4, as the case may be.

12. Penalty for non-payment.

An Assessing Officer, if it appears to him that an employer has not paid the cess within the date as specified in the assessment order or has paid less cess, including the cess deducted at source or paid in advance, shall issue a notice to such employer that it shall be deemed to be in arrears and such Assessing Officer may, after such inquiry as it deems fit, impose on such employer, a penalty not exceeding such amount of cess:

Provided that before imposing any such penalty, such employer shall be given a reasonable opportunity of being heard and if after such hearing the Assessing Officer is satisfied that the default was for any good and sufficient reason, no penalty shall be imposed on such employer.

13. Recovery of overdue amount.

For the purpose of recovery of sums due on account of unpaid cess, interest for overdue payment or, penalty under these rules, the assessing officer shall prepare a certificate signed by him, specifying the amount due and send it to the collector of the district concerned who shall proceed to recover from the said employer the amount specified thereunder as if it were an arrear of land revenue.

14. Appeal.

- (1) An employer aggrieved by an order of the assessment made under rule 7 or by an order imposing penalty made under rule 12 may appeal against such order, within three months of the receipt of such order, to the Appellate Authority.
- (2) The Appeal shall be accompanied with-
 - (a) the order appealed against;
 - (b) a certificate from the cess collector to the effect that the amount of cess or penalty or both, as the case may be, relating to such appeal has been deposited;

- (c) a fee equivalent to one per cent. Of the amount in dispute or penalty or both, as the case may be, under such appeal;
 - (d) a statement of points in dispute;
 - (e) documentary evidence relied upon.
- (3) On receipt of the appeal the Appellate Authority may call from the Assessing Officer a statement on the basis of his assessment order appealed against, as such Appellate Authority may consider necessary for the disposal of such appeal.
- (4) The Appellate Authority shall give the appellant an opportunity of being heard in the matter and dispose of the appeal as expeditiously as possible.
- (5) On being satisfied on the quantum of cess the Appellate Authority shall confirm the order of the Assessing Officer or if in his opinion the assessment was wrong or on the higher side shall modify the order of assessment or if in his opinion the assessment is on the lower side or if the basis of assessment is wrong, it shall remand back the assessment order to the Assessing Officer alongwith his observations to rectify the wrong.
- (6) An order remanded back under sub-rule (5) shall be disposed of by the Assessing Officer within one month in view of the observation made by the Appellate Authority:
Provided that if the amount of cess is proposed to be enhanced the assessee shall be given an opportunity of being heard.
- (7) No appeal shall lie against the order of the Appellate Authority under this rule.
- (8) If the Appellate Authority is of the opinion that the quantum of penalty imposed is on the higher side or not correctly made it shall suitably modify or set aside the order of the Assessing Officer, as the case may be.
- (9) The appeal under this rule shall be disposed of by making a speaking order and a copy of such order shall be sent to each of the appellant, the Assessing Officer and the Board within five days of the date on which such order is made.
- (10) An order in appeal reducing the amount of cess shall also ask the Board to refund the excess cess.

- (11) An order in appeal reducing, enhancing or confirming the orders of penalty, as the case may be, shall also specify the date by which the amount of penalty should be paid/refunded.

15. Filing of complaints.

- (1) The Assessing Officer, or any inspector under the main Act, or a Trade Union, having come to know of violation of an obligation to furnish return, furnishing of false information, intentionally or willfully evading or attempting to evade the payment of cess may make a complaint to the Board. The Board on receiving such complaint shall examine the complaint and if it so decide may refer such complaint to the Central Government for taking legal action against the offender.
- (2) The Central Government on receiving such reference may make such inquiry as may be considered necessary and authorise an inspector of appropriate jurisdiction to file a complaint in the court of law.

FORM I
(See rule 7)

1. Name of Establishment Registration No. under Building and Other Construction Workers' (Regulation of Employment and Condition of Service) Act, 1966. Registering Authority.

2. Address

3. Name of Work

4. No. of workers employed

5.

Date of commencement of work:
Date Month Year

Estimated period of work:
Month Year

6.

Estimated cost of construction
Stages Cost

Details of payment of cess
Amount Challan Advance-A
No. and date Deduction at
 Source-D
 Final-F

1st Year
2nd Year
3rd Year
4th Year
Total

Signature of Employer
Name of Employer
Date

TO BE FILLED BY ASSESSING OFFICER

7. Date of completion

8. Final Cost

9. Date of assessment

10. Amount assessed

11. Date of Appeal, if any

12. Date of order in Appeal

13. Amount as per Order in Appeal

14. Date of transfer of cess to the Board

15. Amount transferred Challan No. and Date

Signature
Designation

FORM II

[See rule 9 (1)]

Notice of Stoppage or Reduction of Work

I. Name of Establishment Registration No. under Building and
Other Construction Workers'
(Regulation of Employment and
Conditions of Service) Act, 1996.

Address

II. Date of commencement of work Estimated period of work:
Date Month Year Month Year

Estimated cost of work (original) Advance Cess/Deduction at source
Date of Assessment Order
Amount of Cess assessed

III. Modification to the original Reason
estimates
Revised date of completion/date
of stoppage
Actual cost estimates
Actual cost incurred
Whether work is being handed
over to any other person/agency
for completion. If yes, Yes/No.
Name/Address of such
person/agency.

Signature of employer
Name of employer
Date

TO BE USED BY ASSESSING OFFICER

Date of revision of assessment
Amount of cess after revision
Cess already received Cess to be recovered
Cess to be refunded, if any Reference to Board for refund;
Date/number

Signature
Designation